



**COUNCIL MEETING
AGENDA
18 & 19 FEBRUARY 2006**

1- Opening remarks by the Chairman – Mr Richard Erdmann

2- Meeting Open to Observers

Motion: To allow observers of the meeting unless otherwise instructed.

Moved:

Seconded:

Vote:

3- Minute procedure – acceptance of digital recorder as an official recording for the purpose of minute taking by the minute secretary.

Moved:

Seconded:

Vote:

4- Accept minutes from previous meeting.

Moved:

Seconded:

Vote:

5- Business arising from those minutes.

CONSTITUTION

**CONSTITUTION
OF THE
AUSTRALIAN KARTING ASSOCIATION LTD
('AKA')**

VISION MISSION STATEMENT

- AKA will promote the sport of karting by following corporate government practises, resulting in a safe, well controlled racing environment.
- AKA will openly engage, manage and be representative of most facets/forms of karting, including the involvement of the karting industry in Australia, inter-action with relevant governing bodies and associated forms of karting.
- AKA will promote karting as a family oriented, fun, relatively inexpensive and safe form of motor sport.
- Encourage international karting competition with an emphasis on becoming the hub for the Asia/Pacific region.

Vision Statement: “To promote, protect, administer and develop the sport of karting for all participants”.

STATEMENT OF PURPOSES

The objects and purposes of the AKA are:-

- (a) to promote and protect the sport of Kart Racing;
- (b) to promote excellence and just and honorable practices in the sport and to suppress malpractice;
- (c) to do all such acts which, in the opinion of the AKA are for the general benefit of members or of Karting;
- (d) to ensure that all motor sport in Australia is carried out in a manner which secures and enhances the safety of participants, officials, spectators and the public and which allows the sport to be competitive and fair;
- (e) to develop, implement and vigilantly monitor a strategic plan, to ensure the best possible and safe outcome from karting of all stakeholders;
- (f) promote and be engaged in road safety and road education and the value of karting in developing road skills;
- (g) formulate or adopt and implement appropriate policies, including in relation to harassment, equal opportunity, privacy, equity, drugs in sport, health, safety, infectious diseases and such other matters as arise from time to time as issues to be addressed in motor sport.

RULES

R1 Name & Incorporation

- 1.1 The name of the incorporated entity is the Australian Karting Association Ltd (“the AKA”).
- 1.2 The AKA will be incorporated as a company limited by guarantee pursuant to section 112 of the Corporations Act, 2001. As such, ordinary members joining the AKA will be required to provide a guarantee of \$20 and provide such sum as security to the AKA when they next pay their AKA subscription fee to be held in a separate guarantee account by the AKA while the member remains an ordinary member and subject to rule 5.2 below.

R2 Membership VERSION 1 - KARTERS AS VOTERS (PREFERRED OPTION)

- 2.1 The membership of the AKA consists of the following classes of members:-
 - (a) ordinary members;
 - (b) provisional members;
 - (c) associate members;
 - (d) life members;
 - (e) honorary members;
 - (f) temporary members;
 - (g) karting clubs.
- 2.2 Ordinary members are all financial members of karting clubs affiliated with the associate members, be they individuals or corporations. The number of ordinary members is unlimited. Ordinary members have the rights to vote, to be given notice of a General Meeting or to be heard at a General Meeting. However, in the case of individuals, ordinary members must be at least 18 years of age and holders of a senior karting licence in order to vote at a general meeting.
- 2.3 Provisional members are financial members of ordinary members. The number of provisional members is unlimited. Provisional members have no right to vote, but may be given notice of a general meeting.
- 2.4 Associate members are the state and territory associations who have executed a Memorandum of Understanding under clause 8.5 herein. They have no voting rights, but must be given notice of a General Meeting and be heard at a General Meeting.
- 2.5 Life members who are appointed by ordinary resolution at an Annual General Meeting on the recommendation of the Board in recognition of their long and exceptional service to the AKA.
- 2.6 Honorary members are any officers of the AKA, ex officio members such as the medical officer and the like who are not otherwise ordinary members. Honorary members have no rights to: vote, be given notice of a General Meeting or debate or be heard at a General Meeting.

- 2.7 Temporary members are any volunteers who help with AKA events, or practise licence holders and the like. Temporary members have no rights to vote, be given notice of a General Meeting or be heard at a General Meeting.
- 2.8 Karting clubs are karting clubs affiliated with associate members and whose members include ordinary members. They have no voting rights but must be given notice of a general meeting and may be heard at it through a single representative designated for that purpose at such meeting.

R2 **Membership** **VERSION 2 CLUBS AS VOTERS (ALTERNATE OPTION)**

- 2.1 The membership of the AKA consists of the following classes of members:-
- (a) ordinary members;
 - (b) provisional members;
 - (c) associate members;
 - (d) life members;
 - (e) honorary members;
 - (f) temporary members.
- 2.2 Ordinary members are all karting clubs affiliated with the associate members, be they incorporated or not, who presently hold a valid track licence. The number of ordinary members is unlimited. Ordinary members have the rights to vote, be given notice of a General Meeting or be heard at a General Meeting.
- 2.3 Provisional members are financial members of ordinary members. The number of provisional members is unlimited. Provisional members have no right to vote, but may be given notice of a general meeting.
- 2.4 Associate members are the state and territory associations who have executed a Memorandum of Understanding under clause 8.5 herein. They have no voting rights, but must be given notice of a General Meeting and be heard at a General Meeting.
- 2.5 Life members who are appointed by ordinary resolution at an Annual General Meeting on the recommendation of the Board in recognition of their long and exceptional service to the AKA.
- 2.6 Honorary members are any officers of the AKA, ex officio members such as the medical officer and the like who are not otherwise ordinary members. Honorary members have no rights to: vote, be given notice of a General Meeting or debate or be heard at a General Meeting.
- 2.7 Temporary members are any volunteers who help with AKA events, or practise licence holders and the like. Temporary members have no rights to vote, be given notice of a General Meeting or be heard at a General Meeting.

R3 **Cessation of Membership**

A member ceases to be a member:-

- (a) (i) one month after notification in writing to the Secretary of intention to withdraw from the AKA, unless within that year the notification is withdrawn.

- (ii) one month after notification by the Secretary of the member that there are membership fees owing and that failure to pay within one month will result in cessation of membership, unless within that time the membership fees are paid.
- (b) If they are expelled for misbehaviour or being not of a fit and proper character to remain a member pursuant to the powers set out under rule 6 herein.

R4 Register of Members

The AKA must keep a Register of Members, the name, contact address, date of joining and category of each member.

R5 Subscription

- 5.1 annual subscription for the following calendar year for each category of members is determined at the Annual General Meeting of the AKA. There is no joining fee.
- 5.2 Upon cessation of membership, an ordinary members' security for guarantee payment of \$20 paid under rule 1.2 above, will be held by the AKA for a further 12 months and thereafter converted into consolidated revenue by the AKA.

R6 Discipline of Members

- (a) The Board may discipline a member of the AKA by:-
 - (i) expelling the member; or
 - (ii) warning the member that it may be expelled if it continues to act in the specified manner of which it disapproves; and/or
 - (iii) fining the member up to a maximum of \$500, such sum to be indexed (upwards only) each 30 June by reference to any reported increase in the Australian CPI across the preceding year as published by the Australian Bureau of Statistics ; and/or
 - (iv) suspending the member.
- (b) If a motion is proposed at a meeting of the Board for the disciplining of a member the Chairman shall first put a motion that the member be called upon to explain its conduct to the Board.
- (c) If that motion is carried by a simple majority of those present and voting, the motion for the disciplining of the member must be adjourned to a meeting not less than fourteen days later.
- (d) The member named in the motion must be given notice by delivering to its contact address in the Register of Members:
 - (i) of the conduct complained of; and
 - (ii) that the member is entitled to present oral or written evidence or arguments to the Board at a meeting on a given date.
- (e) At the later meeting, the Board must:
 - (i) give the member, if requested by one or more of its members, the opportunity to be heard; and

- (ii) consider any written document presented by it or on its behalf.
- (f) The Board may then, by a majority of its members, determine:
 - (i) whether to discipline the member; and
 - (ii) the penalty.
- (g) A decision of the Board in accordance with the procedure set out above to discipline a member and to impose a penalty is final and no appeal to a General Meeting is permitted.
- (h) The disciplinary powers contained in this Rule are separate from any disciplinary powers exercised under the competition rules of the AKA.
- (i) This Rule does not authorise the Board to fine, suspend or expel an associate member. An associate member may only be fined, suspended or expelled by a vote taken at a general meeting of the AKA.

R7 The Board

- 7.1. The AKA is managed by a Board of Directors of a maximum number of 5 elected by the members for the terms provided under Rule 7.2 herein; plus an additional director nominated by the Karting Industry Association for a period of 12 months and approved by the Board; and up to 2 additional Directors appointed by the Board for a period of 36 months. The five elected Board members will be specifically elected to one each of the following positions of responsibility:
- (i) Finance Director
 - (ii) Administration Director
 - (iii) Competition Director
 - (iv) Technical Director
 - (v) Promotional and Marketing Director
- 7.2 Each elected Board member will be elected for a three year term. In order to avoid the entire Board being re-elected at one General Meeting, the initial Directors who become responsible as Administration Director and Promotional and Marketing Director will be elected for an initial term of twelve months only and the Director initially elected to be responsible as Technical Director will be elected for an initial term of two years only. Thereafter, each of those three positions will be elected for three year terms.
- 7.3 Nominations for the position of Elected Director must be received by the AKA at least 30 days prior to any election.
- Nominations must be:
- (i) in writing;
 - (ii) signed by a nominator and a seconder, who must each be Members; and
 - (iii) certified by the nominee expressing his willingness to accept the position for which he is nominated.
- 7.4 Any nominees for the position of an elected Director will be subject to an endorsement process to be conducted by a team of independent management professionals.

Nominees must resign any office which they hold within motorsport at the club, state or national level, if elected to the position for which they have nominated.

Nominees for elected Director positions should ideally demonstrate knowledge, skills and commitments in the following areas:-

- (i) knowledge of karting in general.
- (ii) Previous experience in organisational work in either private, business or community activities. Ideally this experience will have been gained as a committee member or Board member.
- (iii) A demonstrated ability to understand a wide scope of community issues, including requirements and objectives of governing not for profits bodies.
- (iv) Management or administration skills, including financial management and common law obligations in the areas of corporate governance, Director's duties and responsibilities.
- (v) Professional or commercial background, particularly in the specialised area of expertise for which they are being nominated to be elected to oversee on the Board.
- (vi) Excellent presentation and communication skills.
- (vii) An ability to demonstrate major achievements or contributions in previous roles either within or outside karting.
- (viii) An ability to work and communicate effectively within a group and with external parties.
- (ix) An understanding of the strategic planning processes and the ability to implement developed procedures.

Nominees for elected Director positions must submit a curriculum vitae outlining their experience and suitability as Directors.

OPTION 1 – CHAIRMAN FROM WITHIN BOARD (ALTERNATE OPTION)

- 7.5 **The Board shall at its first meeting held after each election, elect one of its number to be Chairman for a 12month period.**

OPTION 2 – CHAIRMAN FROM BEYOND BOARD (PREFERRED OPTION)

The Board shall at its first meeting held after each election, elect a Chairman for a 12month period. The Chairman so elected does not have to be a Member of the AKA nor a member of the Board.

The Chairman so elected will also be responsible for keeping the associate members and karting clubs notified of any matters considered by the Board which affect their interests in the AKA as a separate portfolio of responsibility.

- 7.6 A casual vacancy on the Board will be filled by the Board at its discretion and with reference to any outside consultant involved in the endorsement process for election of Board members. A Director appointed to fill a casual vacancy will be appointed only until the next AGM of the AKA, at which the position will be subject to re-election for the balance of the term then remaining.
- 7.7 A Board member may be removed
- (a) pursuant to rule 8.2; or
 - (b) by resolution of the members in accordance with s203 of the Corporations Act; or
 - (c) upon the expiry of their term under rules 7(a) and 11(b).
- 7.8 Each board member by accepting appointment to the Board agrees to resign in the event that a majority of the Board passes a motion of no-confidence in

that particular Board member, and the vacancy caused by such resignation will be treated as a casual vacancy until the next following General Meeting.

- 7.9 Where there is either no nomination for any position under clause 7.1 or no nominee satisfies the endorsement process for any position under clause 7.1, then such position will be considered to be a casual vacancy and may be filled pursuant to clause 7.6.
- 7.10 No elected Board member may occupy a particular directorship for more than two consecutive terms. This rule does not prevent a particular Board member, having served two consecutive terms in one position, from standing for another position in the AKA or occupying a non-board position for more than two non-consecutive terms or standing for the original position after serving a term in another position.

R8 Powers of the Board

- 8.1 **Subject to the Act and the provisions of this Constitution**, the Board has the entire management and control of the AKA and has power to do anything necessary or convenient to achieve the purposes of the AKA including:
- (a) allocate to the Committees of Management or Associate Members such powers and responsibilities as may from time to time be deemed desirable including those matters set out in rules 8.4 and 9.3 below;
 - (b) the arrangement of the National Kart Calendar and the allocation of the Australian Kart Championships;
 - (c) the drawing up and amendment from time to time of Kart Formulae;
 - (d) the sole and non delegable responsibility for the compilation and amendment from time to time of General Kart Regulations;
 - (e) the issue of licences to competitors and drivers in Kart competitions, and of permits to organisers of such competitions in accordance with the General Kart Regulations;
 - (f) the imposition of such levies, penalties, fees, fines, contributions and subsidies as may seem to the Board necessary, and the enforcement of collection of such amounts from any, Associate Member, Club, group or individual as permitted by the General Karting Regulations;
 - (g) the negotiation of insurance for members, their clubs, drivers, officials and spectators;
 - (h) the maintenance of a central registry of Kart licences;
 - (i) the enforcement of any legal instruction relating to Karting issued on behalf of the Federation International de l'Automobile;
 - (j) the consideration and adoption of any suggestion made by Associate Members;
 - (k) the maintenance of due liaison and information regarding Karting matters with the Confederation of Australian Motor Sport;
 - (l) the arbitration of disputes between Associate Members or between clubs in different States;
 - (m) the establishment, coordination and support of specialist committees and the delegation to them;
 - (n) the appointment from time to time of advisory or executive sub-committees to discharge such functions and to hold office for such time as the Board shall deem fit;

- (o) the reimbursement of any member, servant or agent for any out-of-pocket expenses properly incurred on the Board's behalf and the payment to any such member, servant or agent of such wage, honorarium or return for services rendered as the Board shall think fit.
- 8.2 Board members are required to attend as many Board meetings as possible. If any Board member misses three Board meetings in a row without good explanation, then their position will be treated as a casual vacancy under this Constitution.
- 8.3 The Board may make regulations not inconsistent with these Rules or the International Sporting Code of the Federation International de l'Automobile for the better management of the sport of karting in Australia.
- 8.4 Pursuant to Rule 8.1(a), the AKA will allocate to the Associate Members, certain responsibilities in the following areas:-
- (a) distribution of issued permits;
 - (b) distribution of issued licences and upgrades;
 - (c) issuing of race permits, track licences and conducting track inspections;
 - (d) forwarding correspondence as required to all members;
 - (e) remittance of monies collected on behalf of the AKA;
 - (f) training of officials;
 - (g) maintaining a list of members from each particular state or territory;
 - (h) acting as a conduit between members, clubs and committees of management;
 - (i) acting as tribunal registrars;
 - (j) archiving of records;
 - (k) production of a calendar for each state or territory;
 - (l) promotion and marketing of the sport generally within each state or territory;
 - (m) issuing of gauges and other technical equipment;
 - (n) being a central reference point for all clubs within a particular state or territory.
 - (o) obtaining grants and other funds through state governments and other like organisations;
 - (p) enforcing the AKA's rule within each state or territory;
 - (q) co-ordinating karting within each state or territory on behalf of the AKA;
 - (r) any other matter in the discretion of the AKA board.
- 8.5 The Board will require each Associate Member to enter into a Memorandum of Understanding regulating the relationship between the AKA and the Associate Members, including financial matters and those matters provided for in clause 8.4 above.
- 8.6 The Board is prohibited from disposing of any assets of the AKA without calling a general meeting for such purpose, other than in the ordinary course of business. Further, if the Board proposes to undertake a re-structure of the AKA and/or sell a substantial asset of the AKA, then it requires a resolution at a general meeting to endorsing such proposal to be passed by a majority of

eligible voters AND a majority of associate members. Nothing in this clause permits the Board to undertake any activity which is not consistent with the objects and purposes of the AKA set out herein.

R9 Committees of Management

- 9.1 Each elected Board member will be responsible for an area of the AKA designated by its title. Each elected Director will chair a committee devoted to that area of responsibility as follows:-
- (a) Finance and Audit Committee
 - (b) Administration Committee
 - (c) Competition/Rules and Safety Committee
 - (d) Technical Committee
 - (e) Promotional and Marketing Committee
- 9.2 Each committee of management will comprise no more than one delegate from each associate member of the AKA. Each associate member may nominate one or more members for a position on each committee suitably qualified to the satisfaction of the Board based on criteria the Board will set from time to time. From those nominations the board will appoint no more than one member from each associate member ~~AKA~~ to each committee. The appointee from each associate member ~~association~~ will be appointed for a term and on conditions laid down in each case by each associate member in its own right. The appointee may not be an elected Board member of the AKA.
- 9.3 Each committee of management will be governed by its own set of rules of procedure and a description of responsibilities endorsed by the Board of the AKA from time to time.

R10 Appointment of Officers

- 10.1 In addition to the Directors appointed under rule 7.1, the Board will appoint individuals for the following posts:-
- Medical Officer
 - Auditor
 - Secretary
 - Any further position deemed necessary by the Board.
- 10.2 Except for those Directors appointed under rule 7.1, any officer appointed by the Board of Directors is appointed for an indefinite term and may be removed by the Board at any time in its discretion.

R11 Migration Provisions

The AKA is formed pursuant to the migratory provisions under the Associations Incorporation Act (Vic) 1981. Accordingly, if required until such time as the migration process is completed, the affairs of the AKA will be managed by the inaugural board of the AKA elected under rule 7 herein on a provisional basis until it has formally assumed authority.

R12 Chief Executive Officer

- 12.1 (a) A Chief Executive Officer may be appointed by the Board on such terms and conditions as are agreed upon.
- (b) The Chief Executive Officer is an invitee to the Board.

- (c) The Chief Executive Officer may not be a Director of the AKA nor hold any elected office in the AKA or in any associate member.
 - (d) The Board may by resolution delegate any of its powers to the Chief Executive Officer except the power of delegation and the power to make regulations, and may withdraw the delegation at any time.
 - (e) The Chief Executive Officer must defer and refer back any decisions made by the Board that do not comply with the Insurance Company's cover, legal advice, FIA, etc.
 - (f) Where there is no CEO, any reference to the CEO shall mean the person delegated by Board for the purpose.
- 12.2 Where there is no CEO, any reference to the CEO shall mean the person delegated by the Board for the purpose of overseeing executive functions of the AKA.

R13 Conflicts of Interest

A Director or member of any committee or sub-committee of the AKA who has any direct or indirect interest in any present or anticipated contract agreement or arrangement with the AKA must declare that interest at any relevant meeting of the Board or the committee (as the case may be) after he becomes aware of the interest or the contract agreement or arrangement, and must not vote in respect of the matter.

R14 Quorum at Board Meetings

The quorum at a meeting of the Board is 80%. The Board may permit the use of Alternate Directors and proxies at Board meetings, if required, in accordance with the Corporations Act, 2001.

R15 Number of Board Meetings

The Board must meet at least twice in each year. A meeting of the Board must be called if a majority of Directors so request. A meeting called as the result of such a request must be held within two months of the receipt by the Secretary of the request. If a majority of Directors agrees, any meeting of the Board, other than the meeting held in conjunction with the Annual General Meeting, may be conducted by telephone conference or other "live" in person electronic means.

R16 Notice of Board Meetings

- 16.1 At least one month's notice must be given of a Board meeting unless a majority of Directors agree that it is necessary to hold the meeting with a shorter period of notice.
- 16.2 A Board meeting may be called or held by telephone conference or other "live" in person electronic means consented to by all the Directors. The consent may be standing one. A Director shall only withdraw the Director's consent within a reasonable period before the meeting.

R17 Board Meetings Not Public

Meetings of the Board are conducted in private but the Board may determine that part of the meeting be opened to the press or other observers. The Board may permit any person to address it.

R18 Decisions of Board Meetings

- 18.1 (a) All decisions at Board meetings are made by simple majority of those present and voting. The person presiding does not have a casting vote. A tied vote shall be deemed to be resolved in the negative.
- 18.2 (b) An Appointed Director shall not be entitled to vote on his re-appointment.
- 18.3 (c) The Board may pass a resolution without a Board meeting being held if the majority of all the Directors entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document. All Directors must be served with any document to be considered under this clause. Separate documents may be used for signing by Directors if the wording of the resolution and statement is identical in each copy. The resolution is passed when the last Director signs.

R19 General Meetings

Time for Annual General Meeting

An annual General Meeting must be held each year in the months of August or September or such other month as the Board determines subject to the Corporations Act, 2001.

R20 Business of the Annual General Meeting

The business of the annual General Meeting is to:

- (a) receive the Chairman of the Board's Report
- (b) receive and consider the financial statement
- (c) elect the Board of Directors
- (d) appoint an auditor, and
- (e) consider such other business as required by the Act or of which requisite notice has been given under this constitution or the Act.

R21 Special General Meetings

A general meeting of the AKA may be called only in accordance with the provisions of division 2 of Part 2G.2 of the *Corporations Act, 2001*, save and except that

- (a) the number of members required to call a meeting for the purposes of section 249D of the Act is 20% of the total number of voting members of the AKA; and,
- (b) section 249C of the Act does not apply but in its place the Board may resolve to call a general meeting.

R22 Period of Notice of General Meetings

At least one month's notice of every General Meeting, including the annual General Meeting, must be given by way of e-mail, ordinary mail or other suitable means determined by the Board.

R23 Form of Notice of General Meetings

A notice stating:

- (a) the place, date and time of the General Meeting
- (b) the nature of the business to be considered
- (c) if any special resolution has been proposed, the text of the motion must be delivered to each person or body entitled to receive notice along with a statement that it is intended to propose the motion as a special resolution at

the General Meeting. The motion and the notice must be at the address notified in the Register of Members, including an e-mail address, where provided.

R24 A document which is posted and correctly addressed, unless the contrary is proved, is deemed to have been given to the addressee at the time at which the letter would have been delivered in the ordinary course of post.

R25 Quorum at General Meeting

Twenty percent (20%) of the eligible voters present in person or by proxy constitutes a quorum at a General Meeting.

R26 Proxies at Board Meetings and General Meetings

OPTION ONE – ONE PROXY PER MEMBER EXCEPT CHAIRMAN & STATES
(PREFERRED OPTION)

A proxy must be in writing and submitted to the AKA at least seven days prior to the time set for a General Meeting. There will be a limit of one proxy per voting member save and except for the chairman or an Associate Member at a General Meeting, who may each hold an unlimited number of proxies. A proxy which does not specify who is appointed or how to vote on a particular resolution, will be deemed in favour of the chairman of the General Meeting and operate as a special or general proxy as indicated thereon in favour of the chairman. If a member who has been appointed by a proxy fails to attend a General Meeting, then that proxy will be deemed to be held by the chairman of the General Meeting as a special or general proxy as indicated thereon. If a member who has appointed another member to vote as proxy attends the General Meeting then they must withdraw their proxy before the commencement of the General Meeting or they shall not be entitled to vote on any resolution. The form of proxy required is annexed to this Constitution.

R27 Decisions at General Meetings

All decisions at General Meetings other than

- (a) a resolution to alter the name, the Statement of Purposes or the Constitution; or
- (b) any other resolution required by the Corporations Act 2001 to be a special resolution,
- (c) a-re-submission of any resolution a

are decided by a simple majority of votes cast.

Any decisions referred to in sub-rules (a), (b) or (c) of this rule must be decided by special resolution.

R28 Special Resolution

As prescribed by the Corporations Act 2001, a special resolution is a resolution agreed to by at least three-quarters of the entitled voters who are present in person or by proxy and who vote on the resolution at a General Meeting of which notice specifying the intention to propose the resolution as a special resolution was given in the manner required by these Rules, at least 21 days prior to the meeting.

R29 Management of Funds

- (a) All moneys received by the AKA must be deposited in a bank account or accounts in the name of the AKA.

- (b) All payments must be made by cheque or electronic funds transfer where permitted by the Board.
- (c) All cheques must be signed by two (2) persons from a number appointed by the Board for that purpose.
- (d) The Board may approve the use by specified persons, of a credit card to draw on an account of the AKA, and must specify the terms under which the card may be used.

R30 Financial Year

The financial year of the AKA ends on the 30th of June.

R31 Derivation of Funds

The funds of the AKA are derived from subscriptions, licence fees, meeting permits, fines and such other sources as the Board agrees to.

R32 Common Seal

- 32.1 The Board will appoint a person to be responsible for the custody of the common seal, which must only be affixed in accordance with a resolution of the Board, and in the presence of two Directors.
- 32.2 A Director shall NOT sign a document to which the seal is fixed where the Director is interested in the contract or arrangement to which the document relates.
- 32.3 A document may be executed without using a common seal if the document is signed by two Directors not interested in the contract or arrangement to which the document relates.

R33 Indemnity

The AKA will indemnify (either directly or through one or more interposed entities) any person who is or has been a Director, Company Secretary or Chief Executive Officer of the AKA and, if so resolved by the Board, the auditor of the AKA, out of the funds of the AKA against any liability which arises from the performance of their duties for the AKA either -

- (a) to another person (other than the AKA or a related body corporate) unless such liability arises out of conduct involving a lack of good faith or negligence;
- (b) for costs and expenses incurred by that person:-
 - (i) in defending proceedings, whether civil or criminal, in which judgment is given in favour of the person or in which the person is acquitted; or
 - (ii) in connection with an application, in relation to such proceedings, in which the court grants relief to the person under the Act save for any liability that arises from the negligence of that person.

R34 Books and Records

The Board will appoint a person to be responsible for the custody of the books, records and securities of the AKA.

R35 Inspection of Documents

Any books or records of the AKA may be inspected upon reasonable notice by any member of the Board or by any person authorised in writing by the Board or permitted under the Act to do so.

R36 Alteration of Statement of Purposes or Rules

This Constitution may only be amended by a special resolution passed at a General Meeting of the AKA.

R37 Operation of Corporations Act, 2001

37.1 Where there is any conflict between this Constitution and the provisions of the Corporations Act, 2001, provisions of this Constitution will apply as permitted by the Corporations Act 2001. Where there is a matter not governed by the provisions of this Constitution, then the provisions of the Corporations Act, 2001 will apply.

37.2 The AKA at all times must and will –

- (a) pursue charitable purposes only consistent with its objects and purposes set out herein;
- (b) only apply its income towards promoting those purposes;
- (c) prohibit making distributions to its members or paying fees to its board members;
- (d) require its directors to approve all other payments the AKA makes to directors.

R38 In this Constitution:

38.1 Any reference herein to “the Act” or to “the Corporations Act, 2001” is a reference to the *Corporations Act (C’wth) 2001* as amended from time to time, including any regulations made thereunder, and any superseding legislation.

38.2 The provisions in this Constitution are referred to as a “rule” or “rules”. Provisions sharing the same numerical prefix may be referred to as a “sub-rule”.

38.3 Except so far as the contrary intention appears in this Constitution, an expression has, in a provision of this Constitution that deals with a matter dealt with by a particular provision of the Corporations Act, the same meaning as in that provision of the Corporations Act.

38.4 Schedules

Any schedules hereto are part of this Constitution, and their provisions shall prevail if they conflict with any other provision of this Constitution.

END OF CONSTITUTION

ANNEXURE – Form of Proxy (rule 26)

NOTICE OF APPOINTMENT OF PROXY

AUSTRALIAN KARTING ASSOCIATION LTD

A.C.N. (xxx xxx xxx)

I/We, [INSERT NAME] of [INSERT ADDRESS] being an ordinary member of the abovenamed company, appoint [INSERT NAME OF PROXY] of [INSERT ADDRESS OF PROXY] or in their absence [INSERT NAME OF ALTERNATIVE PROXY] of [INSERT ADDRESS OF ALTERNATIVE PROXY] to attend as my general/special (delete one) proxy at the general meeting of the company to be held on [INSERT DATE] and at any adjournment thereof and exercise all of my/our rights, and to vote :

(a) Generally as he/she/it determines on my/our behalf;

OR

(b) Specifically in accordance with the following instructions -

[INSERT SPECIAL INSTRUCTIONS including reference to particular motions set out in the relevant notice of meeting – eg “Motion No.1 that” Vote IN FAVOUR/AGAINST.]

[Delete one of (a) or (b) above].

Signed this _____ day of _____ 200 .

.....
Name(s):
(Duly Authorised Officer(s) of [INSERT
NAME OF MEMBER])

Notes –

1. It is not necessary to appoint an alternative proxy. Under the AKA Ltd's Constitution, in the absence of a proxy, the Chairman of the Meeting is empowered to exercise the proxy on a Member's behalf whether generally or specifically as directed on the proxy form submitted.
2. The name of the proxy or the alternative proxy may be described as “the chairman of the meeting” in which case it is not necessary to complete the address for such proxy. All items in square brackets should otherwise be completed as directed.



**COUNCIL MEETING
AGENDA
18 & 19 FEBRUARY 2006**

- 6- Motion: To accept Karters as Voters R2
Moved: _____ Seconded: _____
Vote: _____
- 6a- Motion: To accept Clubs as Voters R2
Moved: _____ Seconded: _____
Vote: _____
- 6b- Motion: To accept the Chairman from beyond the Board R7.5
Moved: _____ Seconded: _____
Vote: _____
- 6c- Motion: To accept the Chairman from within the Board R7.5
Moved: _____ Seconded: _____
Vote: _____
- 7- Motion: To accept the amended draft 7 constitution including the above past motions for the proposed AKA Limited Company.
Moved: _____ Seconded: _____
Vote: _____
- 8- National Events Coordinator – Progress report for the 2006 Nationals
- 9- Bridgestone YJC Tyre
Motion: To accept the new Bridgestone YJC tyre as the class tyre for Rotax with an implementation date of 1 April 2006.
Moved: _____ Seconded: _____
Vote: _____
- 10- TDF Policy Review.
Motion: To accept the draft report as presented at the December 2005 NKC Meeting. (Correspondence attached)
Moved: _____ Seconded: _____
Vote: _____
- 11- CIK Review and discussion regarding future development.
(Presented by: CIK Working Party)

Sunday 19 February 2006

Joint AKA/Industry Meeting

Items:

1. Promotional Review Committee Report.
2. Competitive Testing & Non Competitive Testing of Engines

Technical

1T- Air boxes

My recommendation is to register any air box (for a fee) that conforms to the dimensions that are listed below and to reword 25.24 part 1 specific to reflect these measurements, my reasoning in specifying that they must be registered is that if we are not "specific"(and actually hold a sample at National Office) then we will have achieved nothing as we will have no control over certain areas of the box (as you are aware perception of a performance gain is our biggest nightmare).

(1) ISSUE AN ADDENDUM With the drawing of the "football" and the measurements as a complete reword of 25.24 part one specific (a)

25.24 Part 1- specific (a) For Midgets, Rookies, National, Formula Australia, Clubman, PRD and ReSa classes the only acceptable silencers are units that are registered with the AKA conforming to the diagram and measurements below, induction shall be via two (2) only inlet tubes conforming to the dimensions provided and fitted to the air box at 90 degrees to the centre line(refer diagram).

Length: 270MM +/- 10 MM, Diameter 140 MM+/- 10MM, Baffle/Tube(s) 95MM (MIN), Inside Diameter 23MM(MAX) External Diameter of Baffle/Tube(s) 39MM +/- 2MM.

2T- 40mm Aluminum Axles

To follow on with this enquiry from Tony Hopping and Bruce Benson I have had our resident engineer Mr Ken Seeber do the calculations on the 40mm /8mm wall aluminum against 40mm 2.9 steel axles, it would appear that the aluminum axle is approx 10/15 % less in strength.

Given that I have received no input/ recommendations from the technical group I am unwilling to recommend the use of these axles (speedway use only) as I fear an avalanche of like applications/testimonials from suppliers of 30mm thin wall axles (of which the tech group are not prepared to negotiate on due to the problems of material recognition in the field).

Provided we all agree a letter should be forwarded Messrs Hopping and Benson with our finding.

3T- Battery Mounting and Containment

The actual mounting and containment of batteries has been identified as a safety issue so a reword of 25.27 is required.

Rule 25.27 Batteries **ADD AFTER FRAME** "In a securely mounted (min 4 by 6mm ht bolts) four (4) sided (min height 10mm) box or bracket, the battery must be contained in the bracket by (1) two (2) 6mm bolts with a suitable top bracket, (2) minimum 15mm wide strap and "d" buckle, (3) minimum two (2) 7.5mm wide by 2mm thick UV rated "zip ties", (4) min 50mm wide "Velcro strap", Straps and Zip ties are not to pass over any sharp edges or under the Kart frame.

4T- Comer W80 Reports

5T- Draft policy on Competitive and Non Competitive Tyre Testing
(Documents attached)



Application To Carry Out Product Evaluation Under Competitive Testing

Name of Applicant: _____

Purpose of test: _____

Product/s under evaluation: _____

Class: _____

Driver(s) name: _____

Drivers licence number: _____

Event where CT will be carried out: _____

(Note this cannot be State Open Championships, State Closed Championship or National Championships)

Date of event: _____

Fee of \$250.00 included: _____

Date lodged with AKA: _____

Copy of signed Drivers code of conduct included: _____

Signed (Applicant) _____

Signed (Driver) _____

Date: _____



Notification of Approval to carry out Competitive testing

To: _____

Date: _____

Have been granted permission by the AKA to carry out competitive testing at the following event.

Event: _____

Event Permit number: _____

Date: _____

Class: _____

Driver(s): _____

Driver license number(s): _____

Product under test: _____

A copy of the signed driver(s) codes of conduct is attached.

Notes

- *The driver(s) named above are not to be included in any race or event results*
- *He/they must pay the standard race entry fee.*
- *Please include notice of Competitive testing in the event supplementary regulations.*
- *Advise Starter that there is **Competitive Testing** being conducted at this event so that he is aware this driver is not part of any start/race.*

AKA Signatory: _____

AKA Stamp:



Product Evaluation under Competitive Testing

The following conditions apply for the purposes of carrying out product evaluation under competitive testing conditions.

KART IDENTIFICATION

Kart/s involved in CT shall be identified to other drivers by the use of a RED number plate front and rear with a white T displayed (min height 130 mm, 20mm brush stroke).

RACE RESULTS

Drivers carrying out CT are not included in any race or event results.

EVALUATION RESULTS.

Results of testing must be forwarded to the AKA within 14 days by the Club, DPE and the member of the Technical Committee for that State in which the testing is being conducted as to how the process went.

CONFIDENTIAL: These results to remain confidential and as such would be only available to the AKA Executive and NKC.

NOTIFICATION.

The Technical group are to be informed at least 10 working days prior to any testing setting out the nature of the test and who is conducting the test.

FEE

A fee is applicable. Following approval, the AKA will raise an invoice to the applicant for the fee of \$275 incl GST.

RACE ENTRY FEE

The standard race entry fee shall be paid to the organising club.

DRIVERS CODE OF CONDUCT

A code of drivers conduct has been created for this purpose. Drivers involved in CT must read these conditions and sign where indicated.

DRIVERS CODE OF CONDUCT

1. CT drivers must confirm with race event officials that the race starter is aware of the CT, prior to the first race event.
2. The CT driver shall start take his position at the back of the outgrid, behind all other drivers.
3. A CT driver will not be included in any draw for grid position.
4. Once the grid marshal has released the field, the CT driver can be released onto the track.
5. He/she will stay approximately half a lap behind the other karts including any "P" platers.
6. Drivers carrying out a CT must under no circumstances be involved with other karts, interfere with or become involved in racing in any way.

I agree to abide by all of the conditions as stated above:

Name.....

AKA Licence No:.....

Signed:.....

Date:.....